

Evacuation Grab & Go Summer 2026

Tune radio to channel 9 for emergencies

Three types of evacuations:

- Fire (use of horns & volunteers to evacuate)
- Shelter-in-place (move to a safe location)
- Silent (use of volunteers to evacuate - NO horns)

Accountability Areas by floor (Day M-F)

- 6 Learning Environments/Starbucks
- 5 Adobe Digital Studio/Starbucks/Teach Learn Research/Social Media Listening Center
- 4 Open Scholarship/Convenience Store/User Services/Security Officer
- 3 Digital Strategies/Learning Commons/Writing Lab
- 2 Clemson Computing & Info Tech/University Press
- 1 Security Officer

Accountability Areas by floor (Night/Wkd)

- 6 Starbucks
- 5 Adobe Digital Studio/Starbucks/User Services
- 4 Convenience Store/Security Officer/User Services
- 3 Security Officer
- 2 Clemson Computing & Info Tech
- 1 Security Officer
- If the Security Officer is alone, he/she will ask the CUFD or CUPD for assistance in clearing.

Meeting Places

All units meet near concrete walkway in front of Watt.

Who To Call

- Security Officer (864)656-6194
- Fredda Owens (864)247-0692
- Darius Jones (864)656-0288 rolls to cell
- Mel McDavid (864)364-3817
- Melissa O'Neill (864)437-9262 Depot
- Sean Baker (850)510-1189 SC&A
- Nick Richbell (864)633-9991 SC&A

- Nathan Long (864)376-8090 CCIT
- Your chain of command or supervisor
- Notify 911 dispatch of patrons with mobility issues and their location.

Fire

1. Pull Fire Alarm
2. Call 911; notify Admin
3. Clear area; report by radio
4. Meet at assigned spot

Inclement Weather

- Notify Dean or designee
- Refer to communication plan
- Look for info on social media

Severe thunderstorm watch or warning, tornado

- Monitor weather
- Move to the lowest floor
- Move away from glass
- Move to interior wall
- Wait for "all clear"
- Security Officers have bullhorns

Power Outrage

- Report outage to Security Officer
- Ask UF for estimated duration
- Notify Dean or designee
- Move patrons & employees

Earthquake

- Drop
- Cover
- Hold On

Medical Emergency

- Call 911
- Notify Dean or designee
- Meet & lead paramedics
- Keep patient comfy
- Observe patient until help arrives
- Administer CPR if trained

Armed Robbery or like

- Cooperate with request
- Protect self; get to safe area

- Call 911
- Notify Dean or designee

Suspicious Activity

- Do not confront
- Call 911
- Notify Admin

Flood, Leak or Water related

- Call 911; Notify Dean or designee
- Move patrons & employees
- Protect materials

Bomb Threat Phone

1. Keep caller on line
2. Write note to co-worker to call 911 & ask for instructions
3. Record info on Bomb Threat check list
4. Be polite, show interest and listen carefully.
5. Upon termination of call, do not hang up. Dial *57 to initiate trace (if your phone has this capability enabled)

Hand written note, package or email

- Call 911
- Ask for instructions

Active Shooter

- Call 911 if safe to do so.
- Run if you can. Hide in a safe nonvisible area if you can't.
- Block entry doors if possible.
- Fight if necessary.

Nuclear

- Staff follow instructions for home
- Be prepared to respond
- Evacuate

State, National or Other

- Notify Dean or designee
- Decision will be made and communicated if closing
- Evacuate